



Title: I, Payroll/Personnel Manual

Chapter:

Bulletin: Title I, 08-1, IRS Form W-2, Wage and Tax Statement, Available for Use with TurboTax

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To: Holders of the Payroll/Personnel Manual

The National Finance Center (NFC) has worked with the software provider to make TurboTax interoperable with the Employee Personal Page (EPP). In addition to printing their IRS Form W-2, employees will also be able to import their 2007 W-2 information into TurboTax.

The Tax Year 2007 IRS Form W-2, Wage and Tax Statement, is expected to be available for use with TurboTax to EPP users by the end of January 2008.

In order to accomplish this import into TurboTax, users will be required to enter their Social Security Number (SSN) and password on the EPP screen.

#### **Obtaining an EPP Password**

Employees who are not current EPP users (or who need a new password) can find instructions on NFC's Home Page ([www.nfc.usda.gov](http://www.nfc.usda.gov)) by clicking the **My EPP** icon on the Application Launchpad.

#### **Obtaining an EPP User's W-2**

For instructions on obtaining an EPP user's W-2, see the Frequently Asked Questions (FAQ) on the NFC's Knowledge Base. This can be accessed on NFC's Home Page ([www.nfc.usda.gov](http://www.nfc.usda.gov)) by clicking **Knowledge Base** on the left-hand side of the screen. To retrieve the FAQ on TurboTax, just type the word TurboTax in the Search box on the left-hand side of the screen.

Please refer questions about EPP to the Payroll/Personnel Call Center at **504-255-5230**.

MARK J. HAZUDA, Director  
Government Employees Services Division